

## Important Instructions for the Adjunct Faculty

### **How to Apply:**

Applications are invited for the hiring of the Adjunct Faculty in Disciplines Civil, EEE, E & C, CSE & Mechanical Engg., Applied Sciences (Physics, Chemistry & Maths) of the Mewat Engineering College:

- The applications will be considered on regular intervals.
- Eligible & interested candidates can send their applications, mentioning the post applied for, advertisement no, their qualification/ specialization & experience e-mail or can send it by post in the above address.
- Candidates are requested to provide their active e-mail Id. /Mobile no. /Phone no.
- Applications without complete information/ supporting documents may not be considered.
- Shortlisted candidate will be informed by e-mail for interview.
- No TA/DA will be paid for attending the interview
- Mark the top of the envelope as **“Application for Hiring of Adjunct Faculty”**.

### **2. Objectives:**

1.1 To develop a useful and viable collaboration between institutions and industry and

enhancing quality of education and skills by involvement of academicians, scholars,

practitioners, policymakers and skilled professionals in teaching, training, research and related services on regular basis;

1.2 To attract distinguished individuals who have excelled in their field of specialization like science and technology, industry, commerce, social research, literature, civil services and public life into the academic arena, to enrich the overall learning processes by bringing external perspectives to regular teaching. Such interactions are expected to foster trans- disciplinary approach and synergize the outside „real world“ experience with the inside intellectual pursuits in the university;

1.3 To promote the interaction of skilled professionals with the learners and facilitate the imparting of industry relevant standards in skills, acceptable nationally, which could fulfil the need for skilled workforce and also to undertake R&D in the areas related to skill education & development, entrepreneurship and employability etc;

1.4 To enable higher educational institutions to access the eminent teachers and researchers who have completed their formal association with the university/college, to participate in teaching, to collaborate and to stimulate research activities for quality research and to play mentoring and inspirational role;

1.5 To recognize the skills of professionals in their respective areas of excellence irrespective of their academic qualifications to impart training to the learners of skill based vocational courses in Universities and Colleges.

### **2. Target Groups:**

Professionals, experts, officials and managers having experience of working in:

2.1 Teaching and research organizations supported by bodies like ICAR, ICSSR, CSIR, ICMR, DRDO, Central and State Universities, etc.

2.2 Central and state public sector undertakings (PSUs), business corporations, NGO sand professional associations.

2.3 Civil servants (IAS / IPS / officials from Central and Provincial Services) and professionals & officials from professional councils and statutory bodies like UGC and AICTE, both serving and retired;

2.4 Skill training providers recognized by National Skills Development Corporation and /or Sector Skill Councils in their respective area for skills education and training;

2.5 Skilled professionals working in organized and unorganized sectors known for their hands- on skilling techniques and expertise.

### **3. Engagement Modalities:**

#### **3.1 Qualifications:**

Candidate for adjunct faculty should satisfy the following norms: -

a) For Conventional Higher Education Courses:

i) Should have the minimum qualifications as prescribed in the regulations for Engg Colleges framed by UGC / AICTE  
OR

ii) A person of eminence with or without a postgraduate or Ph.D. qualifications.

iii) Minimum experience of 10 Years in relevant/appropriate field is required.

#### **4. Selection Criteria:**

Adjunct Faculty will be appointed by the competent authority based on their commendation of a Committee. Period of empanelment will vary from 06 months to 03years as decided by the Institution on mutually agreed terms and conditions. It is expected that any application for adjunct faculty is first discussed at the department level. The department may forward the application with comments specifying the suitability of such candidate(s) in the department / institution level academic activities.

#### **5. Roles and Responsibilities:**

The empaneled adjunct faculty is expected to undertake following assignments:

##### **5.1 Teaching:**

i) Conventional Higher Education Courses: Adjunct faculty will be expected to teach courses directly related to his specific expertise and professional experience or the areas of his specialization. He may also contribute to the institution's activities like counselling of students, developing new course(s) and pedagogical improvements.

ii) Skill based Vocational Courses: The core courses pertaining to specialized skills /trades may be imparted by the adjunct faculty from industry, Sector Skill Councils approved trainers or other persons with appropriate skill proficiency. Such faculty, imparting education and training to learners in skill based courses, should have relevant NSQF qualifications, preferably certified by the relevant Sector Skill Council.

iii) Research Courses: Adjunct faculty may also be involved in the M.Phil / Ph.D. coursework based on his professional and research proficiency adjudged by the concerned institution.

**5.2 Training:** Adjunct faculty will be expected to facilitate the setting of workshops and labs, providing hands on training in the relevant domain areas, development of soft skills, and focus on ensuring competency based learning outcomes among students.

**5.3 Research:** Adjunct faculty is expected to interact with and supervise the research students in the area of his specialization or professional proficiency. However, there should be preferably one core faculty member associated as Supervisor / Co-supervisor for smooth induction and coordination of academic procedures. The adjunct faculty may lack a traditional academic background in such case, they are not expected to contribute to

the institution research and creative mission by participating in traditional scholarly activities (i.e. they are not expected to conduct independent research and/or publish in peer-reviewed journals). Instead, he may participate by advising faculty on their research projects, serving as a liaison between the institutions and industry or government entities to identify research and/or funding opportunities or by working with faculty to identify research projects that would benefit private industry and/or government entities.

**5.4 Services:** Adjunct faculty is also expected to actively participate in service-related

activities, such as sitting on departmental committees, serving as advisors to faculty and/or undergraduate and post graduate students, helping students' network, and active

collaboration with the industry / employer providing internship and job opportunities.

#### **6. Costs and Honorarium:**

6.1 Adjunct faculty will be provided travel cost, as per entitlement, from his/her institution/place of stay and back, maximum six (06) times per academic year. Noreimbursement for hiring accommodation will be permissible. However, she/he will be provided free lodging and boarding in the Guest House.

6.2 She/he will be provided an honorarium of Rs. 4000/- (Rs. Four Thousand Only) per day.

The Adjunct Faculty will work at the host institution for a minimum of 02 days per visit. However, number of days may be increased as the requirement of MEC.

**Director  
MEC, NUh**