

MARGADARSHAKS' REPORT FORM

1. Name of Margadarshak: PROF. DR. S. K. CHAKRABARTI

Name of Institution with Location:

MEHWAT ENGINEERING COLLEGE, NUH, HARYANA

Dates of visit: May 7, 17, 21, 2020  
Delimiting Webinar

Number of visit (1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup> etc.)

2. Strength and weakness of the institution

Strengths:  
1: Young & Qualified faculty  
2: Adequate infrastructure

Weaknesses:  
1: Constraints for attracting good students  
2: Located at underdeveloped area

3. Actions taken on last recommendations and actions suggested for future

S. No.	Outcome Parameters	Actions Suggested	Compliance
1	Improvement in Teaching, Learning & Research competence	Outcome based Education -	Via on-line Webinars
2	Increase in faculty productivity/motivation	Stress on above	
3	Improvement in system efficiency	How to write response to various criteria	

4. Any Innovative approach practiced by the Institution:

On-line Webinars

5. Any other comment:

6. Visit Description (Brief proceeding of visit):

NO VISITS due to lock-down

Sl. No.	List of Meetings and Activities	Key Discussion summary points
1	Undergraduate Students	
2	Post Graduate Students	
3	Faculty	
4	Senior Management	
5	Members of the Governing Body	
6	Industry Representatives	
7	Head of Institution	

Conclusions

More on-line Webinars to follow till lockdown lifted

*[Signature]*



ALL INDIA COUNCIL FOR TECHNICAL EDUCATION  
NORTH WEST REGIONAL OFFICE  
PLOT NO. 1, 5TH FLOOR, B-78 (P-7), BILASPUR, CHANDIGARH-160015  
TA/DA BILL OF NON-OFFICIAL MEMBER APPLICABLE TO APPOINTED FOR VISITING/MEETING

2

PART-1 (TO BE FILLED BY NON-OFFICIAL COMMITTEE MEMBER)

1	Name of Expert/Member	PROF. DR. S. K. CHAKRABORTY					
2	Designation with Full Postal Office Address	FORMER PROFESSOR & DEAN RESIDENT, NIT KURUKSHETRA-146119					
3	Residence Address	157-C, Sector 10 D.F., FARIDABAD					
4	Type of Organisation	Govt./Private/Govt.Aided					
5	Pay Scale and Present Basic Pay	Prof pay scale 6	Whether Retired or still in service	Retired			
7	E-mail Address	SKCHAKRABORTY@GMAIL.COM					
8	PAN No. (Attach Photocopy)	Already Submitted					
9	Contact No. (Mobile)	9	9	9	9	507908	
10	Bank Name & Branch Address	Already Submitted					
11	Bank A/c No.	-00-					
12	IFSC Code of Bank	-00-					
13	Date(s) & Purpose of Visit/Meeting	11th May, 17th May & 21st May, 2020					
14	Details of Journey (including from and to Residence/Office and Airport, Railway Station etc.)						

Date	Departure		Arrival		Mode of Journey	Distance in Km.	Fare Paid (Air/Rail) Tax etc.	Air/Rail Ticket No.
	From	Time	At	Time				

15. Whether Staying in Rented Accommodation (Hotel/Guest House) with Payment of Some Charges/ Making Own Arrangement without Paying any Charges (Strike out whichever is not applicable) If staying in Rented Accommodation (Hotel/Guest House) with Payment of Some Charges, Please Specify: (Please attach original receipts of Hotel/Guest House)

Boarding & Lodging Charges per day N.A.

Duration of Stay in days \_\_\_\_\_

Total Amount (Rs.) \_\_\_\_\_

AICTE/NVRO-Rev. 2018

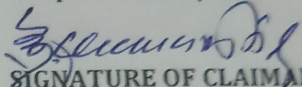
16. Name of College/Institutes visited with date & Type: 3

S.No.	Date of Visit	Name of College/Institute Visited	Remarks
1.	11.5.20	M.E.C. (WAQE) NUH, HARYANA	On-line
2.	17.5.20	-Do-	Webinars
3.	21.5.21	-Do-	
4.			

17. Certified that: (strike out whichever is not applicable)

- i. Particulars provided herewith are correct and that I have not claimed TA. etc. for this Journey from any other source.
- ii. I was not provided/provided free Lodging and/or Boarding at the cost of Govt./University or any Govt. aided Body.
- iii. Certified that I am entitled to travel by the mode/class of Journey including Economy/Executive Class Air Travel in my Organization.
- iv. Certified that the Journey as mentioned in TA bill has actually been performed by me.

Date: June 2020

  
SIGNATURE OF CLAIMANT

**PART-II (TO BE FILLED BY CONVENOR/ORGANIZER OF THE MEETING) PLEASE DOES NOT FILL THIS PART.**

The Non-official member was invited under the authority of controlling officer and his attendance as above is confirmed

Dated:

- 1. Signature
- 2. Name of convenor
- 3. Designation

**PART-III (FOR OFFICE USE ONLY) PLEASE DOES NOT FILL THIS PART.**

1.	DA__ days@ _____	Rs. _____	Passed for payment for Rs. _____ (Rupees _____)
2.	TA	Rs. _____	
3.	Honorarium	Rs. _____	
4.	Grand Total.	Rs. _____	
5.	TDS	Rs. _____	
6.	<b>Net amount To be Paid</b>	<b>Rs. _____</b>	

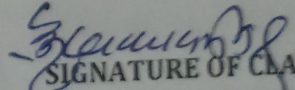
DEO

CONSULTANT

DRAWING & DISBURSING OFFICER

PAYEE'S RECEIPTS

Received Rs. .... (Rupees .....

  
SIGNATURE OF CLAIMANT  
(WITH REVENUE STAMP)

**INSTRUCTIONS TO FILL UP THE TA/DA CLAIM FORM**

- PLEASE ATTACH A PHOTOCOPIES OF YOUR PAN CARD & CANCELLED CHEUQE WITH THIS CLAIM FORM.
- Submit your TA/DA bill within 15 DAYS of AICTE assignment date.
- Part-I filled by claimant. Please do not fill PART-II & PART-III.
- Please mention your name as per in Bank Account.
- Please fill the Bank related details carefully and mention your bank a/c no. completely.
- Enclose all the original tickets of arrival/departure (i.e. Bus, Train and Air ticket),
- If you travel by Flight, please attach boarding pass in original
- Return journey you may attach photocopy of tickets.
- Enclose all the original Bills of expenses made during the travelling (i.e. Taxi Bill, Toll receipts & Hotel bills in stay during the travelling).
- Participant/Member requested to Sign where mentioned as SIGNATURE OF CLAIMANT.
- TA/DA & Honorarium will be paid as per AICTE

1

SPEED POST

Prof (Dr) Shiv Kumar Chakarvarti, Margadarshak  
Former Professor and Dean Academic  
National Institute of Technology, Kurukshetra  
Residence: 197-G, Sector-10 DLF, Faridabad, Haryana  
Mob. 9999507908, skchakarvarti@gmail.com

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Date: 5 June 2020

Dr. R.K. Soni  
Regional Officer AICTE (North-West)  
Plot No. 1, 5<sup>th</sup> Floor, DTE, Punjab Building  
Sector 36-a  
Chandigarh-160036

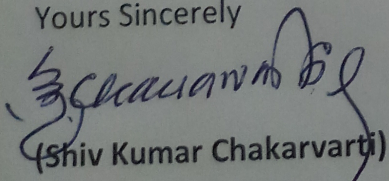
Dear Sir

Report as Margadarshak on the mentoring of Mewat Engineering College (WAKF), Nuh and Honourarium Claim

Reference Letter no. F.No.58-13/RIFD/Margadarshak/2019-20, dated 15.1.2020, nominating the undersigned as Margadarshak under AICTE Scheme Margadarshan.  
Enclosed please find the Reports as well as the consolidated TA/DA-cum-Honourarium Claim along with all documents and details of visits, mentoring process etc., as required.

Thanking you

Yours Sincerely

  
(Shiv Kumar Chakarvarti)

Encls: As above

consolidate report on the online activities  
in the form of webinars delivered as  
a part of mentoring process.

1

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Former Professor and Dean Academic  
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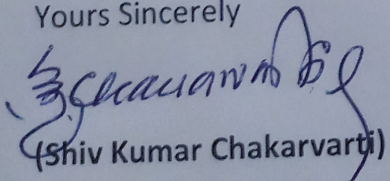
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